
EVALUATOR MANUAL TRANSMITTAL SHEET

Distribution:

☐ All Child Care Evaluator Manual Holders
☒ All Residential Care Evaluator Manual Holders
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Transmittal No.**09SFH-01****Date Issued**

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Subject:

Small Family Homes Evaluator Manual

Reason for Change:

Update Sections 83010, 83087 and 83087.2

Filing Instructions:

REMOVE – Pages i, 1 and 15

INSERT – Pages i, 1 and 15

Approved:*Original signed by Thomas Stahl**9/4/09*

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Date

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ARTICLE 2 LICENSING**83010 LIMITATIONS OF CAPACITY AND AMBULATORY STATUS 83010****(b) PROCEDURE**

Refer to Section 80001(i)(1), Section 80010, and Section 80020.

ARTICLE 3 APPLICATION PROCEDURES**83017 APPLICANT QUALIFICATIONS 83017****(b)(1) PROCEDURE**

The licensing agency shall provide applicants with information on foster care liability insurance provisions at time of orientation. The information shall consist of an oral summary of the November 3, 1986, letter on this subject, which was sent to all existing licensed foster family homes and small family homes (See Appendix, Tab F).

Document attendance and completion through sign-in sheets. It may be necessary to take roll call after the orientation.

The licensing agency shall maintain a supply of the November 3, 1986, letter specified above for distribution to each applicant at time of orientation. In addition, the licensing agency shall summarize the information contained in this letter during orientation.

83018 APPLICATION FOR LICENSE 83018**(b) POLICY**

A valid health screening report consists of a physical examination and a TB clearance.

PROCEDURE

The Health Screening Report – Facility Personnel (LIC 503) may be used as documentation for physical examination and TB clearance.

83087 BUILDING AND GROUNDS (Continued)**83087****PROCEDURES (Continued)**

1. The duration of the waiver/exception shall be for the term of the license or for a shorter period at the request of the applicant/licensee or as deemed necessary by the licensing agency to ensure adequate and safe provision of service.
2. Incident reports as required by Regulations Interpretations for General Licensing Requirements Section 80061 shall be reviewed initially and on an ongoing basis.
3. Any room to be used to house more than two persons must have an appropriate fire clearance to ensure that there is sufficient space and exits to the outside of the facility to accommodate the children. For new facilities, this can be done at the time of initial licensure. For existing facilities a new fire clearance must be requested. (Not required for facilities licensed as foster family homes.)
4. Documentation from the placement worker must be in the child's record at the facility in those cases where the child will be in a living unit of more than two. The documentation must contain acknowledgement by the placement worker of the living arrangement and a statement that such an arrangement is appropriate to meet the needs of the child, and this is acknowledged as a short-term placement, and that it is not expected that the placement will exceed 18 months.

(b)(5)

POLICY

Bedroom requirements apply to all family members including guardianship children.

PROCEDURE

During the site visit document on the Licensing Report (LIC 809) the number of bedrooms and who occupies each room. Describe the use of each room in the home.

83087.2 OUTDOOR ACTIVITY SPACE**83087.2**

(a)(4)

POLICY

Fencing used to make a hazard inaccessible from an activity space may obscure the hazard from view. However, Section 80087(e)(1) of the General Licensing requirements, requires that if the hazard is a pool, including swimming pools, fixed-in-place wading pools, hot tubs, spas, fishponds or similar bodies of water, the fence shall be constructed so that it does NOT obscure the pool from view.